**Fairway Villas Townhomes (Houston) Owners Assoc**

c/o Marshall Management Group Inc. 4800 Sugar Grove Blvd., Ste. 140

Stafford, TX 77477

(713) 977-6644 Fax (713) 977-6646 [http://mmgihouston.com](http://mmgihouston.com/) or <https://fairwayvillastownhomes.com/>

# June 28, 2023

KER Investments Inc

9950 Westpark Dr Unit 235

Houston, TX 77063

NOTICE OF ANNUAL MEETING AND ELECTION

**Saturday, July 22, 2023 at 11:00 A.M.**

# REGISTRATION BEGINS AT10:30 A.M**.**

NOTICE is hereby given that the Annual Meeting of the Members for Board Member Elections of Fairway Villas Townhomes (Houston) Owners Association, Inc. will be held via zoom an online application.

The virtual zoom registration will open at 10:30 A.M., to allow participants an opportunity to log in and get comfortable.

Join Zoom Meeting

[https://us02web.zoom.us/j/88503392445?pw](https://us02web.zoom.us/j/88503392445?pwd=aEM2MXhURnNXdkhHWE1JZHVqZUJKZz09) [d=aEM2MXhURnNXdkhHWE1JZHVqZUJKZz09](https://us02web.zoom.us/j/88503392445?pwd=aEM2MXhURnNXdkhHWE1JZHVqZUJKZz09)

Meeting ID: 885 0339 2445

Passcode: 518842 One tap mobile

+13462487799,,88503392445#,,,,\*518842# US

(Houston)

• +1 346 248 7799 US (Houston)

Find your local number: <https://us02web.zoom.us/u/kwRPxqBnX>

The agenda of the Annual Meeting is as follows:

* Welcome and Board Member Introductions
* Establishment of Quorum
* Reading of the 2021 Annual Meeting Minutes
* Operations Report
* Nomination and Election to the Board of Directors

o Three (3) for a staggering three (3) year term  *(Bylaws Article IV Section 4.3) Third-highest number of votes shall be elected for a term of one (1) year.*

*Second-highest number of votes shall be elected for a term of two (2) years. Highest number of votes shall be elected for three (3) year terms.*

* Adjournment

In the event the required quorum is not present, the Annual Meeting shall be adjourned until a quorum of voting members may be obtained. If you are unable to attend the Annual Meeting, please complete the enclosed proxy to designate another Member as your representative or return the enclosed absentee ballot. Proxy votes and absentee ballots must be turned in to Marshall Management Group Inc. by mail at 4800 Sugar Grove, Ste. 140 Stafford, TX 77477, via fax to 713.977.6646, or email to [ops@mmgihouston.com](mailto:ops@mmgihouston.com) no later than 24 hours prior to the Meeting.

Sincerely,

The Board of Directors

Fairway Villas Townhomes (Houston) Owners Assoc